|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Estimated Proposed at-Large Chapter Budget –**  **For Year of the Charter Amendment Ceremony**  **Dates of fiscal year:**       to  (*for example: 1 July 2017 to 30 June 2018*) | | | |  | **If non-U.S. applicant,**  **please convert currency to US Dollars in this column.** | |
|  |  | | **Beginning Cash Balance**  (from previous fiscal year) |  |  | **Beginning Cash Balance**  (from previous fiscal year) |
| **A. Income** | | |  |  |  |  |
| **1. Membership Fees** | | |  |  |  |  |
| a. New members  (induction fee x # of members)  $     x | |  |  |  |  |
| b. Renewing members  (annual fee x # or members)  $      x | |  |  |  |  |
| **2. Program Registration Fees** | |  |  |  |  |
| **3. Fundraising Income** | |  |  |  |  |
| **4. Other**  List all sources & amounts of any other income below: | |  |  |  |  |
|  |  |
|  |  |
|  |  |
|  | |  | **Income Total**  **$** |  |  | **Income Total** |
| **B. Expenditures** | | |  |  |  |  |
| **1. Charter Amendment Ceremony** | |  |  |  |  |  |
| **2. Program/Meetings** | |  |  |  |  |  |
| **3. Communication**  (Web site, postage/printing, supplies) | |  |  |  |  |  |
| **4. a. Chapter Liability Insurance** (required)  **b. Officer Bonding** (optional)  **c. Director & Officers’ Insurance** (optional)  See instructions for details. | |  | For non-U.S. countries, see instructions. |  |  |  |
| **5. Chapter Services Fee  (formerly the Chapter Assessment Fee)** | |  |  |  |  |  |
| **6. Chapter Financial Audit** | |  |  |  |  |  |
| **7. Chapter Delegates to Biennial**  **Convention** | |  |  |  |  |  |
| **8. Chartering Fee** | | **$450** |  |  | **US$450** |  |
| **9. Fundraising** | |  |  |  |  |  |
| **10. Miscellaneous** | |  |  |  |  |  |
|  | |  | **Expenditures Total** |  |  | **Expenditures Total** |
|  | |  | **Ending Cash Balance** Beginning Cash Balance plus Income Total minus Expenditures Total |  |  | **Ending Cash Balance** Beginning Cash Balance plus Income Total minus Expenditures Total |

|  |  |
| --- | --- |
|  | **Estimated Budget**  **For Amending Chapters** |